

Policy Information

Series 4000 - Non-Instructional/Business Operation

Special Education Trust and Agency Account

Policy # 4442, 4.4.2

POLICY

1995

442

Non-Instructional/Business
Operations

SUBJECT: SPECIAL EDUCATION TRUST AND AGENCY ACCOUNT

- a. A General Extracurricular Activity Fund for Special Education may be established in one bank account with separate bookkeeping for each special education classroom.
- b. The Building Principal will be the Advisor and another person designated by the Building Principal, will be the Treasurer.
- c. The conduct, operation, and maintenance of the fund will be in accordance with procedures set forth by the State Education Department in Finance Pamphlet #2, "The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds".

Board Approved

2/2/94

7/18/95